



**Directorate**  
**Children, Families & Schools**  
**JOB OUTLINE**

**Job Title:** Early Years Inclusion Support Worker

**Post Number:** (ERYC Supply Pool Worker)

**Responsible to:** Inclusion Manager

**Scale Point:** SCP 17

**Overall Purpose of the Job:** To support early years practitioners with the development and implementation of support plans for children with SEN and / or disabilities within child care settings.

**Principal Accountabilities:**

1. To provide safe high quality education and care that meets the individual needs of children
2. To work as part of a team under the direction of the Area Special Educational Needs Coordinator (Senco) and Inclusion Manager
3. To meet the special educational needs of children through effective information sharing with practitioners and families
4. To promote an ethos of effective inclusion to all users visitors, staff and the local community
5. To facilitate SEN support for specified children with SEN and disabilities
6. To work towards up-skilling managers and practitioners from a range of private, maintained and voluntary sector childcare settings
7. To provide a stimulating environment which supports young children's learning and development through exploration and play
8. To work with the local authority guidelines for safeguarding children and their families/carers
9. To provide high quality education and care to narrow the gap in attainment between the lowest achieving children and the rest

**General Information:**

1. The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.
2. The Health and Safety at Work etc. Act, 1974 and other associated legislation places responsibilities for Health and Safety on all employees. Therefore it is the postholder's responsibility to take reasonable care for Health and Safety

and Welfare of him/herself and other employees in accordance with legislation.

3. The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act, and by Part 1 of Schedule 12A to the Local Government Act, 1972. Confidentiality must be maintained at all times.
4. East Riding of Yorkshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees and volunteers to share this commitment.

**Postholder's Signature:**

**Date:**